

Dear students / All concerned

Notice for Online Registration for Re-Exam [for students of First Year(B. Tech), Second Year(B. Tech) and First Year M.tech]

As you are aware, as per academic calendar, Re-Exams will be conducted from 17th December to 22nd December 2015. (You may consult with the concerned subject teacher / Department for date and time of exam for a particular subject)

Fees to be paid well in advance @ Rs. 500/- Per subject. You can pay the required amount online thru SBI collect today onwards till 15th December 2015. 'Procedure for e-payment for amounts related to exam cell' is displayed on our website under 'Information' tab on the vertical bar at right hand side. The same is given below

All concerned students are advised to follow the following steps for online registration –

Steps of Re-Exam Registration for (FY BTech, SY BTech, FY Mtech) Student :

- 1) go to : portal.coep.org.in:9093
- 2) Acadmic > Student Re - Examination Registration
- 3) Register the Re- Exam Subject
- 4) Check on your profile page is it register all re-exam subject currently?
- 5) Come to the following venue and show re-exam Fee receipt and Approve your Re-exam registration.

Approval procedure is is scheduled on

Date : 16th December 2015 (Wednesday).

Venue : Cognizant lab – Academic complex

Time : 10:30 AM To 03:00 PM

All concerned students are advised to be present in time along with

1. Identity card,
2. fees paid receipt in duplicate,
3. copy in duplicate of registration form duely filled in (Soft copy is attached)
4. authority letter (Only in case of registration in absentia) and
5. Approvals of special cases / requests if any

Detained, dropped, absent, defaulter, copy case. . etc., all such students are not allowed to register for re-Exam.

The students who want to pay the cash in the SBI COEP branch are advised to come early at 10.00 am to 12.00 Noon and collect the challan.

Procedure for e-payment -- thru "STATE BANK COLLECT" facility of SBI

1. Please visit State Bank website <https://www.onlinesbi.com/>
2. Find and click STATE BANK COLLECT, the 5th option from left hand side on the first horizontal bar.
3. Click Check Box to proceed for payment

I have read and accepted the terms and conditions stated above.

4. You will be prompted to proceed further
5. After accurately acting upon all the steps prompted further, you can make following payments related to Exam Cell department, COEP, Pune.

1. RE-EXAM FEE Rs. 500/- per
2. SUMMER TERM FEES Rs. 1000/- per (maximum only 3 s)
3. EXAM IDENTITY CARD FINE Rs. 100/-
4. EXAM MOBILE PHONE FINE Rs. 500/-
5. CHARGES FOR DUPLICATE SEMISTER GRADE REPORT (Rs. 200/- per document)
6. OTHER EXAM RELATED PAYMENTS
6. Please choose the option of your requirement and act correctly as prompted.
7. Take the printout of the receipt for further references. And use it to submit where ever required.

Exam Cell